



**Effort Report Certification**  
For the Period of 12/23/2012 To 5/11/2013

<b>Organization:</b>	<b>45020 Biological &amp; Agricultural Engr</b>	<b>Employee Id:</b>	
<b>Employee Name:</b>	<b>Willie Wildcat</b>		



Actual			
% Salary Effort	% Cost Shared Effort	Effort Adjustments	Totals

Project Name	Project	Award	Expenditure Organization	Fund Source	PI	% Salary Effort	% Cost Shared Effort	Effort Adjustments	Totals
Non-Sponsored Activities									
EGC RESTRICTED FEES	NEGCRESFEE		45020	2080		70.00%	0.00%		70.00%
<i>Non-Sponsored Activities Subtotal</i>						70.00%	0.00%		70.00%
Sponsored Activities									
AGR ARS DEVELOPMENT OF ABIOTIC	GAGR602178	AR9924	10040	1340		10.00%	0.00%		10.00%
AGR NSF FIELD-BASED HIGH-THROU	GAGR602666	NS9780	10040	1340		20.00%	0.00%		20.00%
<i>Sponsored Activities Subtotal</i>						30.00%	0.00%		30.00%
<b>Total</b>						100.00%	0.00%		100.00%

**Effort Reports need to be signed by the individual the report covers.**

Exceptions include:

- 1) PIs may sign for grad & undergrad students
- 2) PIs may sign for research assistants
- 3) Supervisors may sign for an employee when they are unavailable for signature, such as on sabbatical, when they are no longer employed by the university or other prolonged absence.

In all cases, the individual signing the report must be directly aware of and have first-hand knowledge of all effort being reported for an employee.



I confirm that I have reasonable means of verifying the activities performed by the above mentioned employee and that the distribution of effort represents a reasonable estimate of the actual work performed by the employee during the period covered by this report.

COVERED INDIVIDUAL TITLE: \_\_\_\_\_

OR

COVERED INDIVIDUAL \_\_\_\_\_ DATE \_\_\_\_\_ RESPONSIBLE PERSON \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_





**Effort Report Certification**  
For the Period of 12/23/2012 To 5/11/2013

<b>Organization:</b>	<b>45020 Biological &amp; Agricultural Engr</b>	<b>Employee Id:</b>	
<b>Employee Name:</b>	<b>Willie Wildcat</b>		



Project Name	Project	Award	Expenditure Organization	Fund Source	PI	Actual			
						% Salary Effort	% Cost Shared Effort	Effort Adjustments	Totals
Non-Sponsored Activities									
EGC RESTRICTED FEES	NEGCRESFEE		45020	2080		70.00%	0.00%	10.00%	80.00%
<i>Non-Sponsored Activities Subtotal</i>						70.00%	0.00%		<del>70.00%</del>
Sponsored Activities									
AGR ARS DEVELOPMENT OF ABIOTIC	GAGR602178	AR9924	10040	1340		10.00%	0.00%	-10.00%	0.00%
AGR NSF FIELD-BASED HIGH-THROU	GAGR602666	NS9780	10040	1340		20.00%	0.00%		20.00%
<i>Sponsored Activities Subtotal</i>						30.00%	0.00%		<del>30.00%</del>
<b>Total</b>						100.00%	0.00%		100.00%

**For this example, the employee did not work on AR9924 during the reporting period. A revised cost share report will be generated by Sponsored Programs.**

**Adjustments should be made in this column**

*Totals column should always equal 100%*

I confirm that I have reasonable means of verifying the activities performed by the above mentioned employee and that the distribution of effort represents a reasonable estimate of the actual work performed by the employee during the period covered by this report.

COVERED INDIVIDUAL TITLE: \_\_\_\_\_

OR

COVERED INDIVIDUAL	DATE	RESPONSIBLE PERSON	TITLE	DATE
--------------------	------	--------------------	-------	------

